# 2014 FUNDING OPPORTUNITIES

The **AAOHN Foundation** was established in 1998 to advance the health, safety and well-being of workers, worker populations, and communities through the development of innovative research, education and training solutions. One way in which this purpose is accomplished is by advancing knowledge in occupational and environmental health through the awarding of grants and scholarships to occupational and environmental health professionals to support ongoing education and research.

***Scholarship Eligibility***: *Current AAOHN Foundation Board of Trustees, AAOHN Board of Directors, Grants Selection Committee members and their relatives are not eligible for Scholarships.*

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# PROFESSIONAL DEVELOPMENT SCHOLARSHIPS
# ACADEMIC STUDY
# (Bachelor or Graduate Degree)

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***Purpose*** - To provide opportunities to further professional education for occupational and environmental health professionals.

***Funds Awarded***: **LIBERTY MUTUAL INSURANCE** ($2,500 each – two awards)
**UPS FOUNDATION** ($2,500 each – two awards)

***Eligibility Criteria (Bachelor's Degree)*** - The candidate must be a nurse enrolled full- or part-time in a nationally accredited school of nursing program and demonstrate an interest in, and commitment to, occupational and environmental health. Applicants must submit documentation of enrollment status. Must be a member of AAOHN.

***Eligibility Criteria (Graduate Degree)*** - The candidate must be a nurse enrolled full or part-time in a graduate program that has application to occupational and environmental health and demonstrate an interest in, and commitment to, occupational and environmental health. Applicants must submit documentation of enrollment status. Must be a member of AAOHN.

***Selection Criteria*** – Submit a narrative of 500 words or less (double-spaced with 1-inch margins in 12-point font) addressing the following weighted criteria:

Submissions will be judged based on a 100-point system. Each section indicates the maximum number of points the candidate can earn based upon the content submitted.

| | |
|---|---|
| 50 points | Professional goals: Professional goals as they pertain to the academic activity and the field of occupational and environmental health. |
| 30 points | Letters of recommendation: Submit **two** letters of recommendation. One must be from an occupational/environmental health professional. |
| 20 points | Impact of education on career: Address impact of education on applicant's career in occupational and environmental health nursing. |

AAOHN Foundation will notify all applicants of results via e-mail prior to the annual AAOHN National Conference. The scholarship will be awarded at the awards breakfast and attendance is strongly encouraged. There will be no travel reimbursement for this event.

At the end of each year of scholarship participation, recipient must submit a copy of the transcripts reflecting completion of educational courses. Scholarship recipients may reapply, contingent upon successful completion of the year's coursework and availability of funds, up to a maximum of two additional years (three years total).

***Application Deadline*** – Complete applications must be emailed to aaohngov@dancyamc.com on or before **January 10, 2014.** The **APPLICATION FORM** (located on page 7) and narrative document plus appendices should be submitted together and is required for each submission.

# PROFESSIONAL DEVELOPMENT SCHOLARSHIPS
# CONTINUING EDUCATION

***Purpose*** - To support occupational and environmental health professionals in attending and successfully completing continuing education activities that will further their professional development and continued competence. These scholarships are not intended to supplement tuition in an academic program.

***Funds Awarded:*** **MEDITRAX** ($1,500 each— two awards)
**MOORE MEDICAL** ($1,500 each— two awards)

***Funds to be applied to continuing education activity/program registration, travel, and/or associated subsistence (food and lodging) fees relating to the AAOHN Annual Conference only.***

***Eligibility Criteria*** - Candidates must be employed in the field of occupational and environmental health nursing and demonstrate an interest in, and commitment to, occupational and environmental health. Must be a member of AAOHN.

***Selection Criteria*** – Submit a narrative of 500 words or less (double-spaced with 1-inch margins in 12-point font) addressing the following weighted criteria:

Submissions will be judged based on a 100-point system. Each section indicates the maximum number of points the candidate can earn based upon the content submitted.

| | |
|---|---|
| 30 points | Career goals: Describe goals as they pertain to applicant's professional development and continued competence. |
| 30 points | Developing skills: How continuing education activity will further applicant's goals. |
| 15 points | Financial Support: Demonstrate need for financial support. |
| 15 points | Commitment: Demonstrate commitment to ongoing continuing education activities. |
| 10 points | Letter of support: Submit letter of support from employer/supervisor. |

AAOHN Foundation will notify all applicants of results via e-mail prior to the annual AAOHN National Conference. The scholarship will be awarded at the awards breakfast and attendance is strongly encouraged. There will be no travel reimbursement for this event.

At the end of the continuing education activity, recipient must submit a copy of the certificate of completion reflecting completion of educational courses. Scholarship recipients may reapply, contingent upon successful completion of activity and availability of funds, up to a maximum of two additional years (three years total).

***Application Deadline*** – Complete applications must be emailed to aaohngov@dancyamc.com on or before **January 10, 2014.** The **APPLICATION FORM** (located on page 7) and narrative document plus appendices should be submitted together and is required for each submission.

# LIBERTY LEADERSHIP SCHOLARSHIP
## The Emerging Leaders

***Purpose*** - To award to a licensed occupational and environmental health nurse dedicated to developing leadership skills to better provide for the health and safety of workers in the workplace and protect and ensure the longevity of the occupational health nursing profession.

***Funds Awarded:*** **$1,500 — one award**

***Funds are to be applied to leadership education activity/program registration, travel, and/or associated subsistence (food and lodging) fees relating to participation in the program. Note: The recipient may choose the leadership education program; however, the program must be approved by the review panel. Submit an activity/program brochure or other published material along with application.***

***Eligibility Criteria*** – Candidates must be a licensed nurse actively working in the field of occupational and environmental health nursing and demonstrate an interest in, and commitment to, occupational and environmental health. Must be a member of AAOHN.

***Selection Criteria*** – Two letters of endorsement must accompany the candidate application: one letter from a nurse colleague and one letter from direct supervisor/manager. Each letter should not exceed one (1) page. Submit a narrative, which addresses each of the criteria listed below. Narrative responses should not exceed four (4) 8½ x 11" pages (typewritten, double-spaced, single-sided with 1" margins using 12 point font). For all acronyms, provide full name of organization or program upon first use.

Submissions will be judged based on a 100-point system. Each section indicates the maximum number of points the candidate can earn based upon the content submitted.

| | |
|---|---|
| 35 points | Applicant's view of important future challenges for nurse leaders and how the selected professional development activity will assist in meeting these challenges. |
| 25 points | Describe future professional goals and evidence of commitment to the field of occupational and environmental health nursing. |
| 25 points | Evidence of commitment to professional leadership development. |
| 15 points | Demonstration of leadership roles within AAOHN/other professional organizations/community service and how new skills will enhance leadership abilities. |

AAOHN Foundation will notify all applicants of results via e-mail prior to the annual AAOHN National Conference. The scholarship will be awarded at the awards breakfast and attendance is strongly encouraged. There will be no travel reimbursement for this event.

At the end of the leadership education activity, recipient must submit a copy of the certificate of completion reflecting completion of educational course(s). Scholarship recipients may reapply, contingent upon successful completion of activity and availability of funds, up to a maximum of two additional years (three years total).

***Application Deadline*** – Complete applications must be emailed to aaohngov@dancyamc.com on or before **January 10, 2014.** The **APPLICATION FORM** (located on page 7) and narrative document plus appendices should be submitted together and is required for each submission.

# ANNETTE HAAG LEADERSHIP SCHOLARSHIP

***Purpose*** - To award to a licensed occupational and environmental health nurse dedicated to developing leadership skills to better provide for the health and safety of workers in the workplace and protect and ensure the longevity of the occupational health nursing profession.

***Funds Awarded:*** **$1,500 — one award**

***Funds are to be applied to costs to attend the AAOHN National Conference for the purpose of assisting in the development of leadership skills for better worker health outcomes. Sample costs: registration, travel, and/or associated subsistence (food and lodging) fees relating to participation at conference.***

***Eligibility Criteria*** – Candidates must be a licensed nurse actively working in the field of occupational and environmental health nursing. Must be a member of AAOHN.

***Selection Criteria*** – Two letters of endorsement must accompany the candidate application: one letter from a nurse colleague and one letter from direct supervisor/manager. Each letter should not exceed one (1) page. Submit a narrative, which addresses each of the criteria listed below. Narrative responses should not exceed four (4) 8½ x 11" pages (typewritten, double-spaced, single-sided with 1" margins using 12 point font). For all acronyms, provide full name of organization or program upon first use.

Candidates must show evidence of career goals and commitment to the field of Occupational and Environmental Health Nursing (OEHN). The following factors will be considered in the selection process:

- Describe future professional goals.
- Evidence of commitment to the field of occupational and environmental health nursing.
- Evidence of commitment to professional leadership development.
- Applicant's view of important future challenges for nurse leaders and how attendance at National Conference will assist in meeting these challenges.
- Demonstration of leadership roles at work, in the community, within AAOHN and other professional organizations. Description of how new skills will enhance leadership abilities. Describe how long a member of AAOHN.

Submissions will be judged based on a 100-point system. Each section indicates the maximum number of points the candidate can earn based upon the content submitted.

| | |
|---|---|
| 25 points | Describe future professional goals and evidence of commitment to the field of occupational and environmental health nursing. |
| 25 points | Evidence of commitment to professional leadership development. |
| 35 points | Applicant's view of important future challenges for nurse leaders and how attendance at National Conference will assist in meeting these challenges. |
| 15 points | Explanation of demonstrated leadership roles at work, in the community, within AAOHN and other professional organizations (consider tenure in AAOHN with ability to be active in the organization). Describe how new skills will enhance leadership abilities. |

AAOHN Foundation will notify all applicants of results via e-mail prior to the annual AAOHN National Conference. The scholarship will be awarded at the awards breakfast and attendance is strongly encouraged. There will be no travel reimbursement for this event.

At the end of the leadership education activity, recipient must submit a copy of the certificate of completion reflecting completion of educational course(s). Scholarship recipients may reapply, contingent upon successful completion of activity and availability of funds, up to a maximum of two additional years (three years total).

***Application Deadline*** – Complete applications must be emailed to aaohngov@dancyamc.com on or before **January 10, 2014.** The **APPLICATION FORM** (located on page 7) and narrative document plus appendices should be submitted together and is required for each submission.

# AAOHN FOUNDATION SCHOLARSHIP
# APPLICATION FORM

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Name & Credentials:

Mailing Address:

City: State: Zip:

Phone: E-mail:

## Indicate the grant/scholarship category for which you are submitting an application:

**PROFESSIONAL DEVELOPMENT SCHOLARSHIPS**

☐ Academic Scholarship-UPS Foundation or Liberty Mutual Insurance

☐ Continuing Education Scholarship- MediTrax or Moore Medical

☐ Liberty Leadership Scholarship

☐ Annette Haag Leadership Scholarship

## Checklist of Required Application Materials:

PLEASE CHECK CAREFULLY. INCOMPLETE APPLICATIONS WILL BE DISQUALIFIED AND NOT FORWARDED FOR REVIEW.
ALL SUPPORT MATERIALS NEED TO BE SUBMITTED WITH THE APPLICATION.
It is the applicant's responsibility to perform a quantitative review of all application materials and copies submitted.

☐ **E-mailed** application form and requested support materials.

**Professional Development Scholarships:**

☐ Narrative addressing selection criteria (not to exceed 500 words, double-spaced, with 1-inch margins in 12-point font)
☐ Letter(s) of recommendation/support, submitted with application
☐ Documentation of enrollment status (academic scholarships only)
☐ Copy of activity/program brochure or other printed material (continuing education scholarships only)

AAOHN Foundation will notify all applicants of results via e-mail prior to the annual AAOHN National Conference. The scholarship will be awarded at the awards breakfast and attendance is strongly encouraged. There will be no travel reimbursement for this event.

**Please note:** recipients of an academic education scholarship must submit a copy of the transcripts reflecting completion of educational courses; recipients of continuing education scholarships must submit a copy of the certificate of completion reflecting completion of educational course(s).

**Application Deadline**

Complete applications with narrative document plus appendices must be **e-mailed** to aaohngov@dancyamc.com on or before **January 10, 2014.**

Applications submitted after the deadline or not in accordance with the guidelines will not be accepted.