



Dear AAOHN National Conference Partner,

Thank you for choosing to participate in AAOHN's National Conference 2026, held April 26-28 in Orlando, Florida. The conference will take place in Orlando at the Rosen Shingle Creek.

We have created a services manual designed to provide you with all the necessary information for a successful experience. In this guide, you will find general event information, travel & hotel details, and order forms for audio visual, catering, shipping, and electrical needs.

On behalf of AAOHN, thank you for your support. If there is anything that we can do to assist you, please contact MiAnna Johnson – exhibits@aaohn.org.

Best,

MiAnna Johnson
Tradeshow Coordinator



GENERAL INFORMATION AND INSTRUCTIONS

A. Rules and Regulations

Partners are responsible for compliance with all pertinent regulations which may be applicable in their agreement during the event. Partners must comply with all of the policies, rules, terms and conditions contained in this Partner Service Kit. Our rules and regulations can be viewed here per your signed agreement with AAOHN: [Rules and Regulations](#)

B. Registration

Please register via the email sent directly to our primary contact on file. If you need your email re-sent, please let us know.

C. Catering Orders

To place orders, review the [Rosen Shingle Creek menu](#).

Contact Jessica Castrejon, jcastrejon@rosenshinglecreek.com, at the Rosen Shingle Creek with the following details to place your order:

- Time/Date
- Company Name
- Billing Address
- Item and quantity

D. Shipping Details

A package room is available for receipt, holding, and delivery of small packages to guests in rooms and meeting spaces. The package room may not be used as storage, nor will it be available to store exhibits or large crates in an effort to avoid the group's contracted drayage company. It is requested that packages arrive at the

Hotel no earlier than five (5) days prior to the date required. No freight will be accepted after 5:00 pm.

Convention and meeting materials should be labeled and identified as follows:

Rosen Shingle Creek
AAOHN April 26-28
Hold For: <Exhibiting Company Name>
Arrival Date: <Insert Arrival Date>
Attn: Jessica Castrejon
9939 Universal Boulevard
Orlando, FL 32819

E. Turning Point AV

Turning Point AV is our AV provider. To order audio visual equipment for your table, fill out and submit the order form online at: <http://www.turningpointav.com/2026-aaohn-national-conference>.

F. Power & Electric

Encore is the official power and electrical provider. To order electrical services, please contact exhibits@aaohn.org for the Encore Order Form.

G. Internet & Wi-Fi

There will be complimentary hotel Wi-Fi in public areas outside the convention space, including our food and beverage outlets and the pool for general web access. To purchase wired or wireless internet access in the meeting space, contact exhibits@aaohn.org for the Millennium Technology Group Order Form. Please note, if you need internet to run demos, we recommend that you order hardline rather than using wireless internet.

H. Lead Retrieval

Lead retrieval is available. Complete and submit the Lead Retrieval [Order Form](#) to buy and assign lead retrieval licenses.

TRAVEL AND HOTEL INFORMATION

AAOHN National Conference 2026 will be held at the Rosen Shingle Creek in Orlando, Florida.

Rosen Shingle Creek

9939 Universal Boulevard
Orlando, Florida 32819

[Please reserve your rooms](#) prior to the cut off of **Friday, March 27, 2026**. The room rate is \$239/night plus taxes and fees.

Why Book Within the AAOHN Block?

As you plan your trip to the 2026 AAOHN National Conference, we encourage you to stay within AAOHN's official hotel block at the Rosen Shingle Creek. While other accommodations may be available, booking within our block ensures convenience, proximity to conference activities, and direct support for AAOHN. Your participation helps us secure favorable rates, valuable amenities, and future cost savings—allowing us to reinvest in quality programming, networking opportunities, scholarships, and more. By making this small but impactful choice, you contribute to the continued success of AAOHN events and help strengthen our professional community.

Avoid Phishing Scams

Please be aware of companies that call and email you to assist with hotel reservations. They are claiming they can get better rates, that rooms are limited, or are using other sales pitch methods. They are NOT affiliated with AAOHN in any way nor are they a partner with AAOHN. If you receive a call or email from a company trying to make your housing reservation, please be aware that this is not sanctioned and DO NOT MAKE THE RESERVATION. Contact AAOHN Headquarters at registration@aaohn.org with any questions or concerns.

Getting To and Around Orlando

By Air: Orlando International Airport (MCO) is located approximately 11 miles from the hotel.

By Train/Transit: Orlando is served by SunRail. The nearest station is Meadow Woods Station, located at 120 Fairway Woods Blvd in Orlando, with easy connections to the hotel via rideshare or taxi.

Ground Transportation: Ride shares, taxis, and rental cars are widely available.